



May 22, 2023

Dear State Education Agency Directors:

The 64th Annual Business Meeting and Professional Development Conference of the National Council of State Supervisors for Languages (NCSSFL) will be held in Chicago, IL from November 14-16th, 2023, in conjunction with the ACTFL Annual Convention. It is critically important that your state's world language specialist(s) participate in this important event.

From Tuesday afternoon, November 14, through Thursday, November 16, NCSSFL members will engage with one another around key policy and implementation issues impacting the field of world languages. Our theme this year, "Leading Together" will focus on how we lead through purpose, partnerships and innovation.

This meeting provides participants with a unique, annual opportunity to network with other world language experts and policy leaders. Leaders from each state, members from the national organization of district-level world language curriculum supervisors, and leading experts from language-specific organizations will have a unique opportunity together to share information and strategies related to their work. Participants will:

- receive updates on state, regional, national and international policies and programs;
- build on prior learning related to teacher recruitment and retention initiatives;
- learn how to better advocate for and support local language programs; and
- network with experts in the field of second language acquisition.

Our annual business meeting affords many focused opportunities for NCSSFL members to learn, discuss, and reach consensus on policies and implementation strategies affecting language learning and teaching in your state. Please support your World Language specialists' participation at this meeting.

Cordially,

*Melissa Sebren Monroe*

Melissa Sebren Monroe  
NCSSFL President  
[president@ncssf.org](mailto:president@ncssf.org)

Attachments:

- 2023 Registration Information
- 2023 Schedule



## 2023 Registration Information

Register online for the 2023 Annual Meeting and Professional Development Conference at: <https://ncssfl47.wildapricot.org/>

- Deadline for Advance Registration is October 16, 2023
- Registration fees for 2023 are below:
  - Regular Advanced Registration for Regular and Associate Members \$150.00
  - Late Registration for Regular and Associate Members \$175.00
  - Registration for Retired Members \$65.00
  - Late Registration for Retired Members \$90.00

### Registration Instructions:

- 1) Log in to your [Wild Apricot](#) account
  - a) You must be a current NCSSFL member to login and register for the annual meeting.
  - b) Your login name is the email address you listed as your preferred email.
  - c) **Please do NOT create a new account.** If you are having trouble logging in, email Veronica Trapani-Huebner at [technology@ncssfl.org](mailto:technology@ncssfl.org) for assistance.
  - d) You will not see the meeting registration information until after you log in.
- 2) Renew your membership if needed
  - a) Make sure your membership is current.
  - b) Dues for the 2023-2024 fiscal year are due by October 1, 2023
  - c) Annual dues are \$40
- 3) Register for the Annual Meeting
  - a) Once you log in, you will see a link to the annual meeting registration on your opening page.
  - b) Scroll to the bottom and on the left side will be a link to begin your registration.
- 4) Payments
  - a) You can pay your dues and registration fees online with a credit card using our secure AffiniPay system.
  - b) If you prefer to send a check, you can print an invoice from your account and mail a copy along with payment to the address listed on the invoice.
  - c) If you need a copy of the NCSSFL W-9 form, email [Treasurer@ncssfl.org](mailto:Treasurer@ncssfl.org) to request one.



## *2023 Annual Meeting Schedule at-a-Glance*

### *Chicago, IL*

#### **Tuesday, November 14, 2023**

2:00 pm CST	Opening Session: Business Meeting
2: 30 pm – 5:00 pm CST	Professional Development Sessions

#### **Wednesday, November 15, 2023**

7:30 am – 8:30 am CST	Breakfast (Joint with NADSFL)
8: 30 am – 10:00 am CST	Morning Professional Development Session # 1
10:15 am – 12:00 pm CST	Morning Professional Development Session # 2
12:00 pm – 1:00 pm CST	Supervisor of the Year Luncheon
1:00 – 3:30 pm CST	Afternoon Professional Development Session # 3
3:30 – 4:30 pm CST	Afternoon Close Out Session

#### **Thursday, November 16, 2023**

7: 30 am – 8:30 am CST	Breakfast (Joint with NADSFL)
8:30 am – 10:00 am CST	Joint NCSSFL/NADSFL Workshop
10:15 am – 11:00 am CST	Strategic Sponsor Solutions (Joint)
11:15 am – 12:00 pm CST	Annual Meeting Wrap-Up Sessions
12:00 – 4:00 pm CST	AOD Meeting

#### **Friday, November 17, 2023**

7: 30 am – 8:30 am CST	Breakfast (Joint with NADSFL)
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