



TO: Presidents of State World Language Organizations
Executive Directors of Regional World Language Organizations
Executive Directors of National Language-Specific Organizations

FROM: Lisa Harris, President
National Council of State Supervisors for Languages (NCSSFL)

DATE: June 2021

SUBJECT: 2021 Award for NCSSFL State Supervisor of the Year
(All information is also available on the NCSSFL website: <http://ncssfl.org/>)

The 2021 State Supervisor of the Year (SSOY) Award will be presented in November at the American Council for the Teaching of Foreign Languages (ACTFL) Pre-Convention Meetings of the National Council of State Supervisors for Languages (NCSSFL) and the National Association of District Supervisors of Foreign Languages (NADSFL).

The purpose of this award is to acknowledge an outstanding world language state supervisor whose leadership has had a profound impact at the state level and beyond. Achievements throughout one's career as well as recent accomplishments in implementing standards-based reform and advocating for world languages are considered equally. Nominations for the award are accepted from state world language organizations, state education agencies, the five regional world language organizations, and national language-specific organizations. The nomination process and the award criteria are described on the following pages.

If your organization is interested in sponsoring a state supervisor as a nominee for the 2021 award, please note that the deadline for submission of the required materials to the Chair of the NCSSFL SSOY Awards Committee is **Friday, September 17, 2021**. All nomination materials must be submitted using this Google form: <http://bit.ly/NCSSFLnominationSSOY>.

Should you have any questions related to the nomination and selection process, please contact Ann Marie Gunter at ann.gunter@dpi.nc.gov or 984 - 236 – 2831.

Thank you in advance for your efforts to acknowledge leadership at the state level in our field. As a profession, it is necessary to continue to support current leaders as well as to cultivate new leadership for the future of world language education.



Criteria for the Nomination and Selection of the 2021 NCSSFL State Supervisor of the Year

Your organization or agency is invited to submit a nomination for a state supervisor of world languages to receive the State Supervisor of the Year (SSOY) Award through the National Council of State Supervisors for Languages (NCSSFL). For questions related to the nomination and selection process, please contact the NCSSFL SSOY Awards Committee Chair, Ann Marie Gunter, at ann.gunter@dpi.nc.gov or 984 - 236 - 2831.

Important eligibility considerations:

1. **The candidate must be a regular or a retired SEA member of NCSSFL for at least the three previous years** (including the current calendar year). If you are unsure if your nominee meets these eligibility criteria, contact Kathy Shelton, Membership Coordinator, at kathleen.shelton@education.ohio.gov.
2. Associate members (regular or retired) of NCSSFL **are ineligible** to be nominated for this award.
3. The current president and president-elect of NCSSFL **are ineligible** to be nominated for this award.

Process to nominate candidates:

Please upload:

1. One letter in which you describe the candidate's evidence in each of the following three categories: Leadership, Service, and Advocacy.
2. Three letters of support, including at least one from a local school district and one from a professional organization (which could include a state world language association).
3. A CV, résumé, current LinkedIn Profile, or biographical equivalent from the candidate (contact his/her office and ask support staff or a director to obtain this on the sly to increase suspense!)

The nomination **cannot be any more than 10 pages total** (not including the candidate's professional credentials document.).

Deadline for receipt of materials: Friday, September 17, 2021.

Categories:

Candidates will be evaluated in three categories. Descriptions are given below to explain the variety and breadth of indicators within each category. These descriptors neither limit nor encompass everything possible, and a candidate may not have evidence for every indicator. The nominator will explain the candidate's evidence for each category and will submit at least two but no more than three letters of support that further detail evidence of these three areas.

1) Leadership in standards-based reform in language learning:

- Describe specific leadership roles and accomplishments within this category.
- Describe specific programs or projects, highlighting the new or innovative contribution(s) that the candidate has made.
- Provide examples that might include, but are not limited to, the following state, regional, or national initiatives: resources or products, professional development initiatives or activities (including face-to-face and online options), and projects in the areas of standards, curriculum, assessment or policy.
- Provide examples of how leadership has addressed issues of diversity, equity, and inclusion.

2) Advocacy for language learning:

- Describe how the candidate is an advocate for languages at the state, regional, national or international level(s).
- Describe any advocacy or outreach campaigns that evidence the impact of the candidate's leadership efforts related to advocacy (e.g., who was inspired and how, to do what?).

3) Service to the language profession:

- Provide evidence of service at a variety of levels (local, state, regional, national, and/or international), including collaborative and cooperative efforts.
- Describe specific examples of service, which may include professional presentations and/or writings from practitioner, research or other stakeholder publications.
- Describe the nature of any exceptional service (above and beyond).

Process to evaluate candidates:

1. NCSSFL members including previous SSOY award winners will evaluate each candidate based on the materials submitted by the nominator(s). The previous year's award winner will act as the Awards Committee Chair.
2. SSOY Committee members will evaluate each candidate based on the rubric below for each of the three categories of leadership, advocacy, and service.
3. Each evaluator also will rank the candidates based on their professional credentials document, with this ranking to be used only in the event of a tie. The ranking scale begins at 1 and ends at the number equaling the total number of candidates (e.g., if there are three candidates, the candidate rated highest for his/her professional credentials document would receive a 3; the next highest would receive a 2; and the remaining candidate would receive a 1).

Impact within the supervisor's state	Rubric
Leadership in standards-based reform in language learning	12 10 8 6 4 2
Advocacy for language learning	12 10 8 6 4 2
Service to the language profession	12 10 8 6 4 2

- 12 Outstanding combination of recent* **and** career/lifetime accomplishments/This is fantastic.
- 10 Very good combination of recent **and** career/lifetime accomplishments/This is impressive.
- 8 Good combination of recent **and** career/lifetime accomplishments/This is adequate.
- 6 Outstanding recent **or** career/lifetime accomplishments
- 4 Very good recent **or** career/lifetime accomplishments
- 2 Good recent **or** career/lifetime accomplishments

** within the past three years*

Impact beyond the supervisor's state	Rubric
Leadership in standards-based reform in language learning	6 5 4 3 2 1
Advocacy for language learning	6 5 4 3 2 1
Service to the language profession	6 5 4 3 2 1

- 6 Outstanding combination of recent* **and** career/lifetime accomplishments/This is fantastic.
- 5 Very good combination of recent **and** career/lifetime accomplishments/This is impressive.
- 4 Good combination of recent **and** career/lifetime accomplishments/This is adequate.
- 3 Outstanding recent **or** career/lifetime accomplishments
- 2 Very good recent **or** career/lifetime accomplishments
- 1 Good recent **or** career/lifetime accomplishments

** within the past three years*

Scoring:

These rubrics yield a score for each candidate, with a total of 54 possible points per reader. Scores from the three readers are totaled, and the candidate with the highest score becomes the award winner for the current year. If a tiebreaker is needed, the professional credentials document rankings will be included, and the candidate with the highest total score with the professional credentials document rankings then becomes the award winner for the current year.

2021 Timeline:

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| September 17 | Nomination materials submitted via the Google form at http://bit.ly/NCSSFLnominationSSOY to the NCSSFL Award Committee |
| September 20 | Materials shared with the members of the NCSSFL Award Committee |
| October 2 | NCSSFL Award Committee members submit ratings and CV rankings |
| October 15 | Award winner selected |
| November 17 | Presentation of award during NCSSFL Annual Meeting |

Please submit all materials electronically via the Google form at <http://bit.ly/NCSSFLnominationSSOY> to the 2021 NCSSFL SSOY Awards Committee by September 17, 2021.