



TO: Presidents of State World Language Organizations
Executive Directors of Regional World Language Organizations
Executive Directors of National Language-Specific Organizations

FROM: Ofelia Wade, President
National Council of State Supervisors for Languages

DATE: June 22, 2018

SUBJECT: 2018 Award for NCSSFL State Supervisor of the Year

(All information is also available on the NCSSFL website: <http://ncssf.org/>)

For 2018, EMC Publishing will be sponsoring our annual award for the national State Supervisor of the Year (SSOY). The 2018 SSOY Award will be presented in November at the American Council for the Teaching of Foreign Languages (ACTFL) Pre-Convention Meetings of the National Council of State Supervisors for Languages (NCSSFL) and the National Association of District Supervisors of Foreign Languages (NADSFL) in New Orleans, LA.

The purpose of this award is to acknowledge an outstanding world language state supervisor whose leadership has had a profound impact at the state level and beyond. Achievements throughout one's career as well as recent accomplishments in implementing standards-based reform and advocating for world languages are considered equally. Candidates for the award are accepted from state world language organizations, the five regional world language organizations, and national language-specific organizations. The nomination process and the award criteria are described on the following pages.

If your organization is interested in sponsoring a state supervisor as a nominee for the 2018 award, please note that the deadline for submission of the required materials to the Chair of the NCSSFL SSOY Awards Committee is **Friday, September 21, 2018**. Please send all nomination materials to:

Helga Fasciano
Chair of the 2018 State Supervisor of the Year Awards Committee
helga.fasciano@dpi.nc.gov
919-807-3864

Should you have any questions related to the nomination and selection process, please contact Helga Fasciano.

Thank you in advance for your efforts to acknowledge leadership at the state level in our field. As a profession, it is necessary to continue to support current leaders as well as to cultivate new leadership for the future of world language education.



Criteria for the Nomination and Selection of the 2018 NCSSFL State Supervisor of the Year

Your organization or agency is invited to submit a nomination for a state supervisor of world languages to receive the State Supervisor of the Year (SSOY) Award through the National Council of State Supervisors for Languages (NCSSFL). This award is made possible through the generous support of EMC Publishing. For questions related to the nomination and selection process, please contact, NCSSFL SSOY Awards Committee Chair, Helga Fasciano, at helga.fasciano@dpi.nc.gov or 919-807-3864.

Important eligibility considerations:

1. **The candidate must be a regular or a retired SEA member of NCSSFL for at least the three previous years** (including the current calendar year). To verify that your nominee meets these eligibility criteria, contact Alfonso De Torres Nunez, NCSSFL Treasurer & Membership Coordinator, at alfonso.detorresnunez@education.ky.gov.
2. Associate members (regular or retired) of NCSSFL are ineligible to be nominated for this award.
3. The current president and president-elect of NCSSFL are ineligible to be nominated for this award.

Process to nominate candidates:

1. Submit a letter in which you describe the candidate's evidence in each of the following three categories: 1.) Leadership, 2.) Service, and 3.) Advocacy
2. Submit three letters of support, including at least one from a local school district and one from a professional organization (which could include a state world language association).
3. Submit a C.V./ Resume/ up to date LinkedIn Profile/ or biographical equivalent from the candidate (contact his/her office and ask support staff or a director to obtain this on the sly to increase suspense!)
4. Submit no more than ten pages total (not including the candidate's professional credentials document.).
5. **Deadline for receipt of materials: Friday, September 21, 2018.**

Categories:

Candidates will be evaluated in three categories. Descriptions are given below to explain the variety and breadth of indicators within each category. These descriptors neither limit nor encompass everything possible, and a candidate may not have evidence for every indicator. The nominator will explain the candidate's evidence for each category and will submit at least two but no more than three letters of support that further detail evidence of these three areas.

1) Leadership in standards-based reform:

- Describe specific leadership roles and accomplishments within this category.
- Describe specific programs or projects, highlighting the new or innovative contribution(s) that the candidate has made.
- Provide examples that might include, but are not limited to, the following state, regional, or national initiatives: resources or products; professional development initiatives or



activities, including face-to-face and Web-based options; and projects in the areas of standards, curriculum, assessment or policy.

2) Service:

- Provide evidence of service at a variety of levels (local, state, regional, national, and/or international), including collaborative and cooperative efforts.
- Describe specific examples of service, which may include areas of professional presentations and/or writings/publications.
- Describe the nature of any exceptional service (above and beyond).

3) Advocacy:

- Describe how the candidate is an advocate for languages at the state, regional, or national level.
- Describe any advocacy or outreach campaigns that evidence the impact of the candidate’s leadership efforts related to advocacy (e.g., who was inspired and how, to do what?).

Process to evaluate candidates:

1. NCSSFL members including previous SSOY award winners will evaluate each candidate based on the materials submitted by the nominator(s). The previous year’s award winner will act as the Awards Committee Chair.
2. SSOY Committee members will evaluate each candidate based on the rubric below for each of the three categories of leadership, advocacy, and service.
3. Each evaluator also will rank the candidates based on their professional credential’s document, with this ranking to be used only in the event of a tie. The ranking scale begins at 1 and ends at the number equaling the total number of candidates (e.g., if there are three candidates, the candidate rated highest for his/her professional credentials document would receive a 3; the next highest would receive a 2; and the remaining candidate would receive a 1).

Impact within the supervisor’s state	Rubric
Leadership in standards-based reform in world languages	12 10 8 6 4 2
Advocacy for world languages	12 10 8 6 4 2
Service to the world language profession	12 10 8 6 4 2

- 12 Outstanding combination of recent* **and** career/lifetime accomplishments/This is fantastic.
 - 10 Very good combination of recent **and** career/lifetime accomplishments/This is impressive.
 - 8 Good combination of recent **and** career/lifetime accomplishments/This is adequate.
 - 6 Outstanding recent **or** career/lifetime accomplishments
 - 4 Very good recent **or** career/lifetime accomplishments
 - 2 Good recent **or** career/lifetime accomplishments
- * within the past three years

Impact beyond the supervisor's state	Rubric
Leadership in standards-based reform in world languages	6 5 4 3 2 1
Advocacy for world languages	6 5 4 3 2 1
Service to the world language profession	6 5 4 3 2 1

- 6 Outstanding combination of recent* **and** career/lifetime accomplishments/This is fantastic.
 - 5 Very good combination of recent **and** career/lifetime accomplishments/This is impressive.
 - 4 Good combination of recent **and** career/lifetime accomplishments/This is adequate.
 - 3 Outstanding recent **or** career/lifetime accomplishments
 - 2 Very good recent **or** career/lifetime accomplishments
 - 1 Good recent **or** career/lifetime accomplishments
- * within the past three years

These rubrics yield a score for each candidate, with a total of 54 possible points per reader. Scores from the three readers are totaled, and the candidate with the highest score becomes the award winner for the current year. If a tiebreaker is needed, the professional credentials document rankings will be included, and the candidate with the highest total score with the professional credentials document rankings then becomes the award winner for the current year.

2018 Timeline:



- September 21 Nomination materials due to the chair of the NCSSFL Award Committee
- September 24 Materials sent to the members of the NCSSFL Award Committee
- September 30 NCSSFL Award Committee members send ratings and C.V. rankings to committee chair
- October 15 Award winner selected
- November 14 Presentation of award during NCSSFL annual meeting

Please submit all materials electronically to the 2018 NCSSFL SSOY Awards Committee Chair by September 21, 2018:

Helga Fasciano – helga.fasciano@dpi.nc.gov .